



User Manual

Registration in the petroleum products trading register

V 1.1

2025

1. Open MOEI website: <https://www.moei.gov.ae>
2. From the home page, go to “Services”, choose the category “Petroleum Products Trading”. Then select “Registration in the petroleum products trading register”
3. you can view the service Info by clicking on “Service Name” or start the service immediately by clicking on “Start Service”

The screenshot shows the MOEI website's Services page. At the top, there is a navigation bar with the MOEI logo and the text "UNITED ARAB EMIRATES MINISTRY OF ENERGY & INFRASTRUCTURE". A search bar is located in the top right corner. Below the navigation bar, there is a main banner with the text "Our services are at your fingertips 24/7" and an image of a smartphone displaying the MOEI app interface. To the right of the banner, there are buttons for "Download App Now" on the App Store and Google Play, along with QR codes. Below the banner, the "Services" section is displayed, with a "Check Request Status" button. A horizontal menu lists various services: "Most used services", "All Services", "My Favourites", "Zayed Housing Program", "Land Transport", "Maritime Transport", "Infrastructure", "Geological", "Inquiry", and "Petroleum Products Trading". At the bottom left, there is a "Chat with Us" button, and at the bottom right, there is a circular icon.

Services

Check Request Status >

Most used services All Services My Favourites Zayed Housing Program Land Transport Maritime Transport Infrastructure Geological Inquiry **Petroleum Products Trading**

Search by a service keyword

Approval of import hazardous and...

The service aims to grant companies the prior approval for importing hazardous p...

Start Service →

Registration in the petroleum products...

This service enables companies and licensed transportation to be registered to t...

Start Service →

All Services >

4. Then it will redirect you to the Login page, you can login by using UAE PASS.

Sign in to your account

 Sign in with UAE PASS

A single trusted digital identity for all citizens, residents and visitors.

For more information please check the user manual from [Here](#)

5. Fill the application Information and choose “entity address” and “stores address” via Google Maps

Home / Service / Geological and Petrol Services

Request Petroleum Materials Trading

-
-
-
-

Facility Details

Trade Name *

License Number *

Legal Entity *

Emirate *

Entity Address *

Latitude * longitude *





Stores Address *

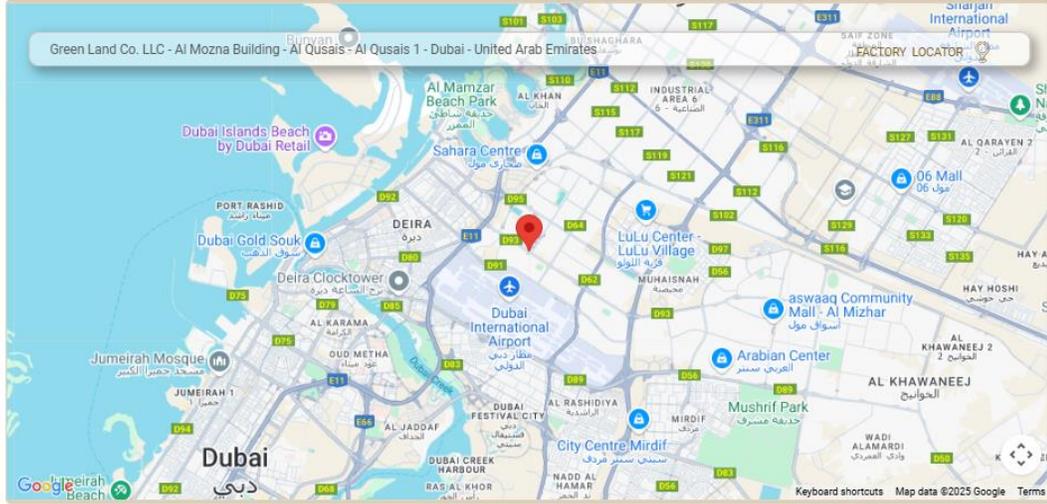
Green Land Co. LLC - Al Mozna Building - Al Qusais - Al Qusais 1 - Dubai - United Arab Emirates

Latitude *

25.2727076

Longitude *

55.37156479999999



Phone *

E-mail *

Petroleum Materials *

- Gasoline (gasoline)
- Kerosene
- Gas oil (diesel)
- Fuel oil
- Base oil
- Motor oil
- Bitumen
- Liquefied petroleum gas (domestic)
- Biofuel
- Other

HS Code

6. Add Details of relevant partners in the facility by clicking on “Add new”

Relevant partners in the facility

Details of relevant partners in the facility * + Add New

License holder name *

Nationality *

Please Select ▼

Emirates ID *

Select or drag and drop files here
(pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size. 

Role *

Please Select ▼

✕ Delete

7. Add Details of Transportation by clicking on “Add new”

Transportation

Details of Transportation * + Add New

Vehicle number *

Driver name * Driving license *

✕ Delete

8. Upload the needed documents.

Attachments

Copy of the license *

Select or drag and drop files here 📎

(jpg, jpeg, png, bmp, gif, pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.

Environmental Permit Copy *

Select or drag and drop files here 📎

(jpg, jpeg, png, bmp, gif, pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.

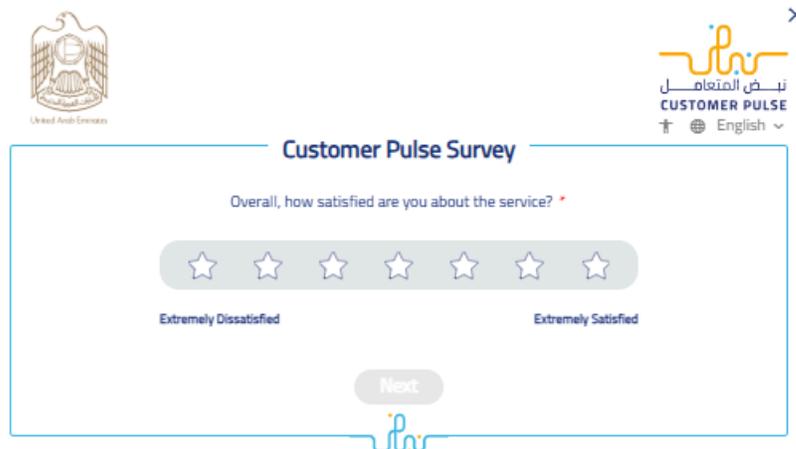
Security and safety certificates copy *

Select or drag and drop files here 📎

(jpg, jpeg, png, bmp, gif, pdf) extensions are allowed with maximum 1 file(s) and up to 1 MB of size.

9. Submit the request by click on “Submit“.

10. Fill the satisfaction survey about the eService, when the following pop-up shows up:





Customer Pulse Survey

Based on your experience in getting the service. To what extent do you agree on the following statements?

	Extremely Disagree	Disagree	Somewhat Disagree	Neutral	Somewhat Agree	Agree	Extremely Agree
Ease of using UAE Pass	★	★	★	★	★	★	★
Service information was clear and accurate	★	★	★	★	★	★	★
I was able to access the service through the website easily	★	★	★	★	★	★	★
The service application procedures were easy	★	★	★	★	★	★	★
Payment options were easy and error-free	★	★	★	★	★	★	★
I was able to track my service status and get updates	★	★	★	★	★	★	★
The time to complete the service was as per my expectations	★	★	★	★	★	★	★
There were no obstacles or technical issues while using the website	★	★	★	★	★	★	★
Availability of Online Support	★	★	★	★	★	★	★
I was proactively notified or reminded to apply for the service	★	★	★	★	★	★	★
My documents & Information were available and there was no need to upload them again	★	★	★	★	★	★	★

[Previous](#) [Next](#)



Customer Pulse Survey

Is there anything else you would like to share with us?

Please select

2000 characters lefts

Kindly provide your mobile number for follow up

Previous Submit

11. The request will be reviewed by the concerned department. If approved, payment will proceed; if the request is returned, it will be modified by the customer and sent again.
12. If the request is approved, you will receive a notification via email. Through the website, please click on 'My Requests,' where you can search and filter by request status, request date, reference number, or service name. Then select the 'Proceed to Payment' icon to make the payment.

My Applications

Services by Category

Geological and Petrol Services

Service

Please Select

Application Status

Please Select

Completion Duration

Please Select

Keyword (Reference Number)

Use Date Range

Search

Reset Filters

Number of Entries 17

Sort By

Last Updated Date

Descending



Approved by Infrastructure Services Admin

RP869427



Application Date Apr 08, 2025 12:26



Last Updated Date Apr 08, 2025 12:44



Customer Khulood Alhammadi



Updated By Shahd Ali Aldhanhani



Service Request Petroleum Materials Trading

Form 100%
Process 80%



تغير اللغة

Ministry of Energy and Infrastructure
Session time left: 00:19:59

Method Confirm

Select the required payment method

Card Apple Pay

Bank Transfer

Cancel Process Calculate Price

14. After the payment process is approved, the required certificate will be automatically sent to you via email. You can also view and download the files through the customer page by checking the request status or through the 'My Requests' page.

1. Click on the "My Application" as shown in the image below

Dashboard

My Applications

My Payments

Notifications

Welcome,
Test User

2. for searching/filtering the requests based on Reference Number/Request Date/Service Name/Request Status:

3. Click on the 'View Certificate' icon.

 **My Applications**

Services by Category Service

Maritime Transport Services Please Select

My Company Company PRO

Please Select Please Select

Application Status

Please Select

Keyword (Reference Number)

Use Date Range

Search Reset Filters